

AGENDA
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: August 15, 2022

TIME: Special Session Session – 5:30 P.M.

PLACE: Join Zoom Meeting
<https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402
One tap mobile
(669) 900-9128, 6917934402#

Consistent with Executive Orders N-25-20 and N-29-20, the Board of Commissioners meeting location will not be physically open to the public. Members of the public may observe and participate in the meeting via Zoom or teleconference using the information set forth above.

- 1. Call to Order Special Session at 5:30 P.M. and Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District. Callers can “raise their hand” by pressing (STAR) *9 and unmute themselves by pressing (STAR) *6.*

- 4. Consent Calendar**
 - a) Adopt Minutes for July 14, 2022 Regular Board Meeting**
 - b) Affirm the Findings Made in Resolution 2021-16 Regarding the Continued State of Emergency and Authorize the Continued use of Teleconference Meetings**

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- c) Approve PO #1815 for World Oil, disposal from Arcturs
- d) Consider Accepting for Filing District Permit 2022-04: County of Humboldt – Humboldt Bay Trail South
- e) Consider Accepting for Filing District Permit 2022-05: City of Eureka – Samoa Boat Launch Improvement Project

5. Communications, Reports and Correspondence Received

- a) Executive Director’s Report
- b) Staff Reports
- c) District Counsel and District Treasurer Reports
- d) Commissioner and Committee Reports
- e) Correspondence Received

6. Unfinished Business - NONE

7. New Business

- a) **Receive a Report and Provide Direction Regarding the Potential to Enter into a Project Labor Agreement Regarding the Development of the New Heavy Lift Marine Terminal to Support the Offshore Wind Industry**

Recommendation: Staff Recommends that the Board: Receive a report and provide direction.

Summary: The engineering design and permitting of a new heavy lift marine terminal to support the emerging offshore wind industry continues to be on schedule. The project is projected to require a significant amount of assistance from both Federal and State Governments. On February 4, 2022, President Biden issued an Executive Order on Use of Project Labor Agreements For Federal Construction Projects which require project labor agreements for federally funded projects of more than \$35 Million.

- b) **Consider Approval of an Earnest Money Funding Agreement and Grant of Assignment and Purchase Option**

Recommendation: Authorize the Executive Director to execute the agreement.

Summary: In an effort to support and facilitate the District’s contemplated development of a heavy lift port in Humboldt Bay to support offshore, sustainable wind energy development, the HBDA entered into a Purchase Agreement with Samoa Pacific Group LLC in May 2022 to acquire approximately 35 acres of property generally described as APN 401-031-083. The Agreement will provide \$50,000 in funding for the deposit associated with this purchase and the District will have an option to purchase the property within five years.

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c) Consider Appointing Bar Pilot Apprentices Interviewed by the Pilotage Advisory Subcommittee

Recommendation: Staff recommends the Board approve conditional appointment of two Bar Pilot Apprentices Paul Casken and Michael Lee.

Summary: The Pilotage Advisory Subcommittee was appointed at a Regular Meeting of the Board of Commissioners on December 9, 2021 and tasked with recruitment of Bar Pilots for Humboldt Bay. On July 26, 2022, four interviews were conducted; the subcommittee would like to extend apprenticeships to two of those applicants. Appointment will be conditional upon satisfactory completion of pre-employment physicals can be obtained. The Subcommittee will continue to advertise the position and bring additional qualified applicants to the Board upon recommendation of the subcommittee.

d) Consider Adopting Resolution 2022-10 Amending the Fee Schedule of Harbor District Properties and Operations

Recommendation: Staff recommends the Board: Consider and adopt Resolution No. 2022-10.

Summary: As a part of the 2022-2023 Budget process, Staff has reviewed the fees charged for rents at services at all District-owned properties. Fees were last revised in 2019, with changes effective in 2020. Due to inflation and rising costs, there are a few items Staff has determined need to be increased.

8. Future Agenda Items

9. Adjournment