

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: June 13, 2024

TIME: Regular Session – 6:00 P.M.

PLACE: Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

How to Observe and Participate in the Meeting:

Observe: Members of the public can attend the meeting in person or observe the meeting on Zoom at the following link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

Public members observing on Zoom will not be able to participate or provide comment. Members of the public who may wish to provide public comment during the meeting must attend in person.

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at (707) 443-0801 at least 24 hours in advance of the meeting.

- 1. Call to Order Regular Session at 6:00 P.M. and Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

Agenda for June 13, 2024 Regular Board Meeting

4. Consent Calendar

- a) Adopt Minutes for the May 9, 2024, Regular Board Meeting
- b) Receive District Financial Reports April 2024
- c) Approve Purchase Order No. 2154 for Scribble Software Upgrade
- d) Second Amendment to Employment Agreement with Director of Administrative Services to Amend Management Leave

5. Communications, Reports, and Correspondence Received

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel and District Treasurer Reports
- e) Commissioner and Committee Reports

6. Unfinished Business

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

Recommendation: Receive the report and provide direction.

Summary: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. Updates may include project schedule, budget, funding opportunities, tasks completed, tasks underway, upcoming tasks, and the latest overall project strategy. This report will provide an update for the month of June 2024.

7. New Business

- a) **Consultant Selection and Contracting for PIDP 2023 Grant Funding for the Redwood Marine Offshore Wind and Heavy Lift Multipurpose Marine Terminal Final Permitting and 30% Design Project**

Recommendation: 1) Determine that Moffatt & Nichol is the District's selected consultant for the PIDP 2023 Request for Qualifications for the Redwood Marine Offshore Wind and Heavy Lift Multipurpose Marine Terminal Final Permitting and 30% Design Project; 2) Authorize the Executive Director to sign a contract with Moffatt & Nichol up to \$10,597,335.

Summary: The District received a grant and subsequently released a Request for Qualifications seeking professional engineering/permitting consultants. Following an evaluation process outlined in the RFQ, District staff and an independent Technical Advisory Committee unanimously recommend contracting with the consulting firm Moffatt & Nichol.

b) Authorize an Agreement to Mutually Terminate Ground and Operating Leases Following Successful Completion of New Market Tax Credit Investments by and between the Humboldt Bay Harbor, Recreation and Conservation District and the Humboldt Bay Development Association

Recommendation: Staff recommends the Board Authorize an Agreement to Mutually Terminate Ground and Operating Leases Between the Humboldt Bay Harbor, Recreation and Conservation District and the Humboldt Bay Development Association effective June 30, 2024.

Summary: In March of 2016, the Humboldt Bay Harbor District (District), in partnership with the Humboldt Bay Development Association (HBDA), invested in and entered into a New Market Tax Credit (NMTC) loan fund for ongoing site clean-up and capital improvements of the vacant former Evergreen Pulp Mill. Such an agreement required the District and HBDA to enter into certain credit and lease agreements to carry out the intended improvements to which both parties have faithfully performed and successfully completed all of its respective obligations and wish to terminate those certain agreements.

c) Preliminary Budget Adoption for Fiscal Year 2024-2025

Recommendation: It is recommended that the Board: Adopt the Preliminary Budget for FY 2024-2025.

Summary: The Budget is prepared annually under the direction of the Executive Director. In accordance with CA Harbors and Navigation Code Section 6093, on or before June 15, the District Board shall estimate and determine the amount of money required by the Harbor District and shall adopt a preliminary budget. Per Section 6093.3, the final budget shall be reported to the Board of Supervisors not later than August 1st.

8. Future Agenda Items

a) Resolution Supporting Community Engagement

9. Adjournment