

**ADOPTED MINUTES  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**April 11, 2024**

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M., Regular Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

**CLOSED SESSION – 5:00 P.M.**

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

**BUSINESS**

- a) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS.** Property: All or Portions of Humboldt County Assessor Parcel Nos.: 401-112-024-000, 401-031-040-000, 401-031-078-000, and 401-031-083-000, and portions of the tidelands along the Samoa Peninsula adjacent to Redwood Marine Terminal I. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Crowley Wind Services, Inc. Under negotiation: price and terms of payment.
  
- b) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS.** Terms of potential acquisition and/or lease of real property on the Samoa Peninsula, Humboldt County, with Assessor's Parcel Numbers, 401-112-021 and 401-112-024 California pursuant to California Government Code § 54956.8. District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and payment terms.
  
- c) **CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One case. Facts and circumstances involve allegations by California River Watch of certain violations of the Clean Water Act or other related laws arising from the District's Fields Landing facilities.

**REGULAR SESSION – 6:00 P.M.**

**ROLL CALL**

**PRESENT:** BENSON  
KULLMANN  
NEWMAN

**ABSENT:** DALE  
HIGGINS

**QUORUM:** YES

**PLEDGE OF ALLEGIENCE**

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: No one.

**CONSENT CALENDAR**

- a) Adopt Minutes for the March 14, 2024 Regular Board Meeting
- b) Receive District Financial Reports February 2024
- c) Consider Approval and Adoption of a Procurement Policy

COMMISSIONER BENSON ASKED BOARD VICE CHAIR TO PULL ITEM 8C FOR DISCUSSION.

COMMISSIONER NEWMAN MOVED ACCEPT CONSENT CALENDAR ITEMS A-B.  
COMMISSIONER BENSON SECONDED.  
VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: BENSON, KULLMANN, NEWMAN  
Noes: NONE  
Absent: DALE, HIGGINS  
Abstain: NONE

- I. Executive Director presented item 8c, Procurement Policy.
- II. The Commission discussed the item.
- III. Vice Chair Kullmann opened the item to public comment. Wendy Choate commented.
- IV. Vice Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER BENSON MOVED TO ADOPT ITEM 8C.  
COMMISSIONER NEWMANN SECONDED.  
VOICE CALL VOTE WAS CALLED, MOTION CARRIED.

Ayes: BENSON, KULLMANN, NEWMAN  
Noes: NONE  
Absent: DALE, HIGGINS  
Abstain: NONE

**COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED**

- a) Correspondence Received
- b) Executive Director's Report
  - I. Executive Director presented Executive Director's report.
- c) Staff Reports
  - I. Staff presented reports.
- d) District Counsel and District Treasurer Reports
  - I. No report.
- e) Commissioner and Committee Reports
  - I. Commissioners reported on recent activities and subcommittees.

**UNFINISHED BUSINESS**

**a) Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

- I. District staff presented the item.
- II. The Commission discussed the item.
- III. Vice Chair Kullmann opened the item to public comment. Alysia Bixler, Wendy Choate, Colleen Clifford and Kerry Venegas commented.
- IV. Vice Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**b) Receive Status Update Regarding the District-Owned Marine Outfall Line**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Vice Chair Kullmann opened the item to public comment. No one commented.
- IV. Vice Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**NEW BUSINESS**

**a) Budget Goals for Woodley Island Marina, Fields Landing Boat Yard, and Dredging**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Vice Chair Kullmann opened the item to public comment. No one commented.
- IV. Vice Chair Kullmann moved the discussion back to the Commission.
- V. Presentation only, no formal action was taken.

**b) Review and Adopt Travel Reimbursement Guidelines**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Vice Chair Kullmann opened the item to public comment. Kerry Venegas commented.
- IV. Vice Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER NEWMAN MOVED TO ADOPT CalHR 2023 – ALLOWANCES AND TRAVEL REIMBURSEMENT GUIDELINES

COMMISSIONER BENSON SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes: BENSON, KULLMANN, NEWMAN

Noes: NONE

Absent: DALE, HIGGINS

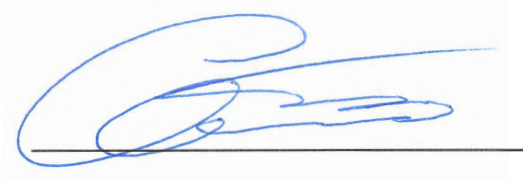
Abstain: NONE

**FUTURE AGENDA ITEMS**

- a) Resolution supporting Missing and Murdered Indigenous Persons (MMIP)
- b) District Bay-wide Piling Removal Concept
- c) ACOE Nearshore placement update

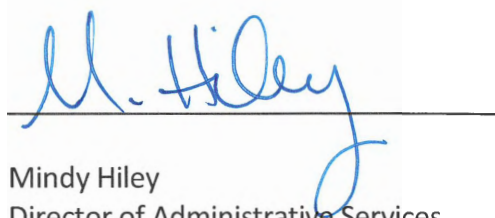
**ADJOURNMENT – 7:19 P.M.**

APPROVED BY:



Aaron Newman  
Secretary of the Board of Commissioners

RECORDED BY:



Mindy Hiley  
Director of Administrative Services