

AGENDA
SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: **October 7, 2011**

TIME: **3:00 p.m.**

PLACE: **Meeting Room, Woodley Island Marina**

The Meeting Room is wheelchair accessible. Accommodations and access to Harbor District meetings for people with other handicaps must be requested of the Administrative Assistant at 443-0801 five (5) working days in advance of the meeting.

1. **Call to Order at 3:00 p.m. and Roll Call**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Communications and Reports**
 - a. Interim Chief Executive Officer's Report
 - b. District Counsel's Report
 - c. Staff Reports
 - d. Commissioner Reports
 - e. Advisory Committee Reports
 - f. Other
5. **Move to Executive Closed Session pursuant to the provisions of the California Government Code Section 54956.8 (Conference with Real Property Negotiator); and 94957 (public employment)**
 - a. **Conference with Real Property Negotiator**
Negotiating Parties: Paul Brisso, District Counsel and Mike Wilson, Board President

Under Negotiation:
 - 1) **Potential lease terms of property to Timber Heritage Association.**
 - 2) **Potential lease terms of District property to TJS Leasing and Holding Company, Inc.**
 - 3) **Potential lease terms of District property to Taylor Mariculture, Inc.**
6. **Adjourn Executive Closed Session**
7. **Report on Executive Closed Session**
8. **New Business**
 - a. **Consideration of contract with Dockal & Associates for preparation of the TIGER 2011 grant application.**
9. **Adjournment**

MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

October 7, 2011

PRESENT:

Commissioner Pellegrini
Commissioner Curless
Commissioner Wilson
Commissioner Higgins
Commissioner Marks

President Wilson called the regular meeting of the Board of Commissioners to order at 3:00 p.m.

PUBLIC COMMENT

Jan Kraepelien asked the Board of Commissioners to rehire David Hull as CEO. Mr. Kraepelien said he toasted the Board for their good work under Mr. Hull and roasted them for his termination. He said Mr. Hull always worked within the Board's policies and procedures, a test of his integrity. He asked the Board if they had another agenda for the Harbor District and he is concerned the Board has lost their opportunity to highlight Humboldt Bay as a green port. Mr. Kraepelien also commented on the number of special meetings the Board has held lately and the fact the meetings are held during the day when it is hard for the public to attend. He said the Board has not violated the letter of the Brown Act, but has violated the spirit. They have hurt Mr. Hull's reputation and they owe it to him to fix it.

INTERIM CEO REPORT

The Interim CEO reported as follows:

- ❖ The TIGER III grant pre-application was completed and submitted on September 29.
- ❖ Met with President Wilson and Jeff Cyphers and Bob Morris from TJS Leasing and Holding Co. Inc. regarding their project at Redwood Marine Terminal Berth 1.
- ❖ Participated in a conference call with President Wilson and Doug Steding, attorney for Taylor Mariculture Inc. regarding their Redwood Marine Terminal Berth 2 project.
- ❖ Met with President Wilson and Suzanne Dockal, Dockal and Associates, on the aspects of the TIGER III grant application, resulting in the contract before the Board this meeting.
- ❖ Met with District Treasurer and Dennis Ciocca regarding the annual Continuing Disclosure Report as part of the District's bond requirements.
- ❖ Annual Audit is ongoing.
- ❖ 9/30: A surplus sale on three boats was held. There were no bidders; another surplus sale will be held in the Spring.
- ❖ 9/30: A bid opening on vessel deconstruction of two boats was held. Figas Construction was the low bidder. A contract for the deconstruction will be presented at the next Board meeting.
- ❖ Met with Stas Margaronis and Leroy Zerlang on Mr. Margaronis' project.
- ❖ 10/6: Monthly staff meeting was held. The staff discussed emergency operations and was given a demonstration of the emergency generator, which would be used if the power goes out on Woodley Island for more than one hour.
- ❖ Director of Conservation continues to work on upland dredge disposal site, EPA Brownfields grant, Building 14 demolition, sea level rise and various permits.
- ❖ During the last two weeks, one ship completed loading and departed and another ship has docked.
- ❖ The Fire/Rescue Boat and Port Authority Security/Work Boat bid specifications have been sent to District Counsel for review prior to advertising.
- ❖ The District staff will take their CPR refresher course on October 20.

DISTRICT COUNSEL REPORT

District Counsel reported he is reviewing the bid specifications for the Fire/Rescue Boat and the Port Authority Security/Work Boat.

District Counsel reported Coast Seafoods Company has agreed to the performance bond of \$25,000 required by the Board of Commissioners when they approved the transfer of the controlling interest from Coast Seafoods Company to Pacific Shellfish Inc.

STAFF REPORT: None

COMMISSIONERS AND ADVISORY COMMITTEE REPORTS

Commissioner Pellegrini:

- ❖ Met with Director of Conservation and Supervisor Smith regarding the PG&E King Salmon canal. PG&E, who has stated they are committed to dredging the canal for the community, will be the lead on the environmental work for the dredging.
- ❖ Met with Commissioner Higgins, Dockmaster and Mike Cunningham regarding the Woodley Island Marina dog policy.
- ❖ Asked about making the Board Division boundaries match those of the County of Humboldt.
- ❖ Thanked Commissioner Wilson for his extra time commitment to help staff in this transition period.

Commissioner Curless:

- ❖ Reported the Apple Harvest Festival in Fortuna was a success.

Commissioner Wilson:

- ❖ Stated in order to change the Board Division boundaries, Board action is required. He suggested waiting until the County has finalized their boundaries before taking action.
- ❖ Met with Jeff Cyphers and Bob Morris from TJS Leasing and Holding Co. Inc. to hear about the progress on their project.
- ❖ Had a conference call with Doug Steding, attorney for Taylor Mariculture on their Berth 2 project.
- ❖ Met with Suzanne Dockal regarding the TIGER III grant application contract.
- ❖ Reported the Dockmaster had sent out the announcement for the CPR refresher course. He said it was important to notify the Board of staff training.
- ❖ Was pleased to report the TIGER III pre-application had been submitted.

Commissioner Higgins:

- ❖ Attended the meeting at the Labor Temple organized by Sid Berg. Stas Margaronis was the main speaker on the topic of jobs creation.
- ❖ Met with Commissioner Pellegrini, Dockmaster and Mike Cunningham to discuss the Woodley Island Marina dog policy.
- ❖ Reported Director of Conservation has been working with Drew Barrett and Adam Wagschal on the creation of a co-management fisheries plan.

Commissioner Marks:

- ❖ Reported the Samoa Peninsula Fire Department would like to create a Community Services District, a long process that would include Manila and the rest of the peninsula.
- ❖ Stated the traffic has increased on the Samoa peninsula since the safety corridor was established on Highway 101. He said the speed limit needs to be lowered for all the congestion; there was a fatality just this last week.

OTHER: None

President Wilson moved New Business to this place in the agenda.

NEW BUSINESS

A. CONSIDERATION OF CONTRACT WITH DOCKAL & ASSOCIATES FOR PREPARATION OF THE TIGER 2011 GRANT APPLICATION.

COMMISSIONER PELLEGRINI MOVED FOR THE APPROVAL OF CONTRACT WITH DOCKAL & ASSOCIATES FOR PREPARATION OF THE TIGER 2011 GRANT APPLICATION. COMMISSIONER MARKS SECONDED.

President Wilson said Suzanne Dockal was recommended by many as a local expert grant writer. The Board of Commissioners previously approved three projects as potential options for grant applications. He said the main focus should be on project #1, a mobile crane and yard loading equipment. The contract has a "not to exceed" total of \$6,500. President Wilson and Interim CEO are committed to assist Ms. Dockal.

Jan Kraepelien said the chances of being awarded the grant funding have diminished since the terminal of David Hull as CEO. He said America is about the means, not the end. The best thing the Board could do is to rehire David Hull as CEO.

MOTION CARRIED WITHOUT DISSENT.

The Board of Commissioners adjourned to Executive Closed Session at 3:35 p.m.

President Wilson adjourned the Executive Closed Session at 3:58 p.m.

President Wilson called to order the Regular Meeting of the Board of Commissioners at 3:58 p.m.

District Counsel reported the Executive Closed Session as follows: Potential lease terms of property to Timber Heritage Association, Potential lease terms of District property to TJS Leasing and Holding Company, Inc. and Potential lease terms of District property to Taylor Mariculture, Inc.: No action taken.

The Regular Meeting of the Board of Commissioners was adjourned at 3:59 p.m.

APPROVED BY:



Ronnie Pellegrini, Secretary

RECORDED BY:



Patricia L. Tyson
Director of Administrative Services