

**ADOPTED MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

May 11, 2023

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M., Regular Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

CLOSED SESSION – 5:03 P.M.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

BUSINESS

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential acquisition and/or lease of real property on the Samoa Peninsula, Humboldt County, with Assessor's Parcel Numbers, 401-112-021 and 401-112-024 California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and payment terms.

- b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APN: 401-031-083-000. Agency negotiator: Larry Oetker, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Samoa Pacific Group, LLC. Under negotiation: price and terms of payment.

REGULAR SESSION – 6:00 P.M.

ROLL CALL

PRESENT: BENSON
 DALE
 KULLMANN
 HIGGINS
 NEWMAN

ABSENT: NONE

QUORUM: YES

PLEDGE OF ALLEGIENCE

REPORT ON SPECIAL CLOSED SESSION: No reportable action.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: No one.

CONSENT CALENDAR

- a) Receive District Financial Reports for March 2023
- b) Approve PO 1947 for Express Employment
- c) Approve PO 1949 for Anderson Trucking

COMMISSIONER KULLMANN MOVED TO ACCEPT CONSENT CALENDAR ITEMS A-C.

COMMISSIONER HIGGINS SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, HIGGINS, KULLMANN, NEWMAN

Noes: NONE

Absent: NONE

Abstain: NONE

COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED

- a) Correspondence Received – None.
- b) Executive Director’s Report
 - I. Executive Director presented Executive Director’s report.
- c) Staff Reports
 - I. Staff presented on recent District activities.
- d) District Counsel and District Treasurer Reports
 - I. District Treasurer reported on recent activities.
- e) Commissioner and Committee Reports
 - I. Commissioners reported on recent activities and subcommittees.

UNFINISHED BUSINESS - None

NEW BUSINESS

- a) **Consider Approving Nordic Aquafarms Lease Amendment No. 4**
 - I. District staff presented the item.
 - II. The Commission discussed the item.
 - III. Chair Dale opened the item to public comment. No one commented.
 - IV. Chair Dale moved the discussion back to the Commission.
COMMISSIONER HIGGINS MOVED TO APPROVE NORDIC AQUAFARMS LEASE AMENDMENT NUMBER 4.
COMMISSIONER BENSON SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: BENSON, DALE, HIGGINS, KULLMANN, NEWMAN
Noes: NONE
Absent: NONE
Abstain: NONE
- b) **Consider Adopting Resolution No. 2023-08 Approving and Adopting a Debt Management Policy**
 - I. District staff presented the item with Cameron Weist of Weist Law Firm and Andrew Flynn of CalMuni Advisors.

- II. The Commission discussed the item.
- III. Chair Dale opened the item to public comment. No one commented.
- IV. Chair Dale moved the discussion back to the Commission.
COMMISSIONER HIGGINS MOVED TO ADOPT RESOLUTION 2023-08, A RESOLUTION APPROVING AND ADOPTING A DEBT MANAGEMENT POLICY.
COMMISSIONER NEWMAN SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: BENSON, DALE, HIGGINS, KULLMANN, NEWMAN
Noes: NONE
Absent: NONE
Abstain: NONE

c) Consider Adopting Resolution 2023-09 Approving the Form Of and Authorizing an Installment Sale Agreement Providing for the Financing of the District’s Dredging and Property Acquisition Projects and Providing for Other Matters Properly Related Thereto

- I. District Staff presented the item with Cameron Weist of Weist Law Firm.
- II. The Commission discussed the item.
- III. Chair Dale opened the item to public comment. No one commented.
- IV. Chair Dale moved the discussion back to the Commission.
COMMISSIONER HIGGINS MOVED TO ADOPT RESOLUTION 2023-09 APPROVING THE FORM OF AND AUTHORIZING AN INSTALLMENT SALE AGREEMENT PROVIDING FOR THE FINANCING OF THE DISTRICT’S DREDGING AND PROPERTY ACQUISITION PROJECTS AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO.
COMMISSIONER BENSON SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: BENSON, DALE, HIGGINS, KULLMANN, NEWMAN
Noes: NONE
Absent: NONE
Abstain: NONE

d) Review of Preliminary Budget and Goals for Redwood Dock, Redwood Marine Terminal II and Dredging

- I. District staff presented the item.
- II. The Commission discussed the item.
- III. Chair Dale opened the item to public comment. No one commented.
- IV. Chair Dale moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

e) Review of Subcommittees and Change Subcommittee and Committee Assignments As Needed

- I. Chair Dale presented the item.
- II. The Commission discussed the item.
- III. Chair Dale opened the item to public comment. No one commented.
- IV. Chair Dale moved the discussion back to the Commission.

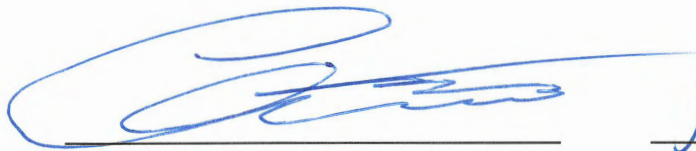
Adopted Minutes for May 11, 2023 Regular Board Meeting

- V. Chair Dale appointed himself to the Dredging Subcommittee in place of Commissioner Newman.
- VI. Board Chair asked Executive Director to propose bundling of subcommittees and bring the item back at the next regular meeting.

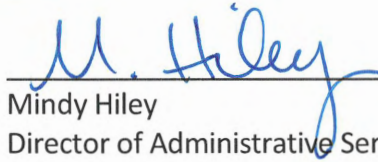
ADJOURNMENT – 7:45 P.M.

APPROVED BY:

RECORDED BY:



Aaron Newman
Secretary of the Board of Commissioners



Mindy Hiley
Director of Administrative Services